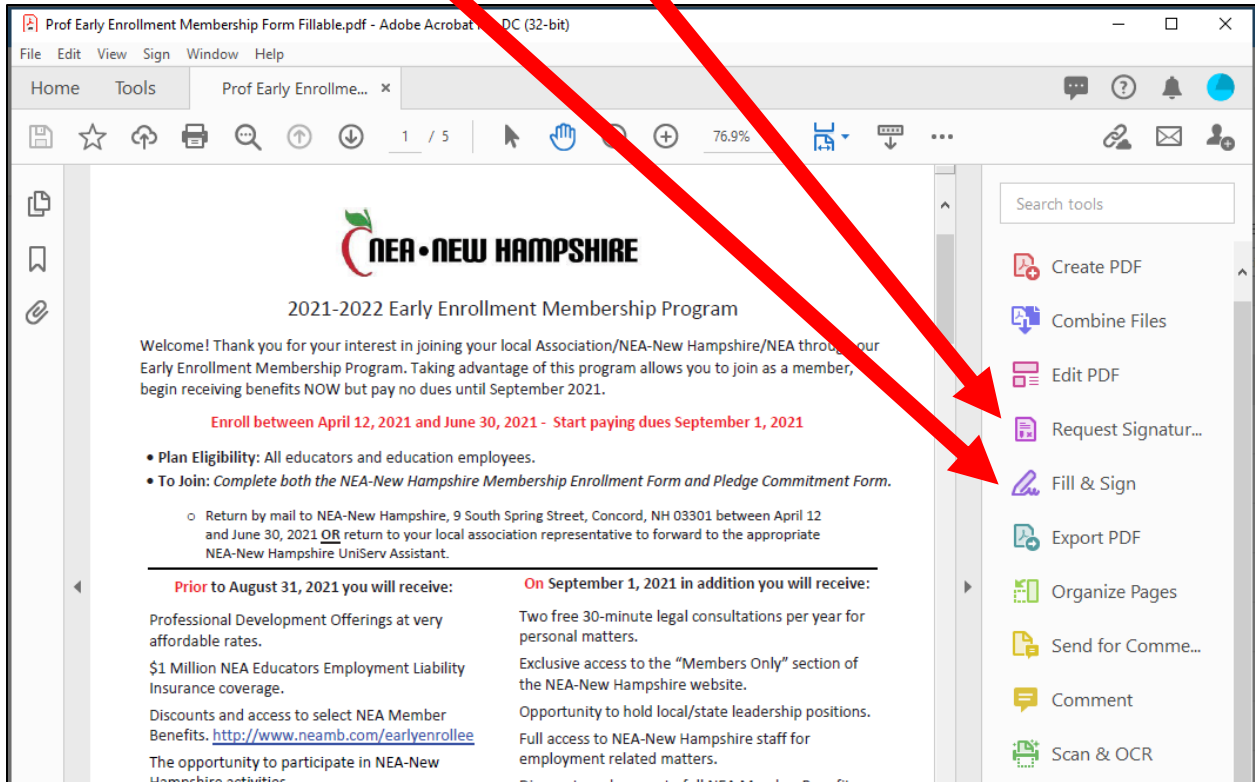
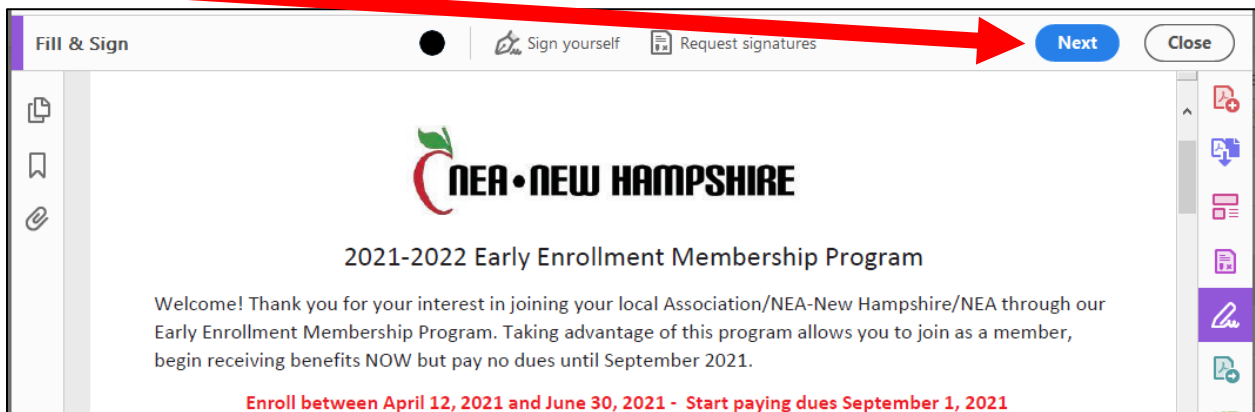


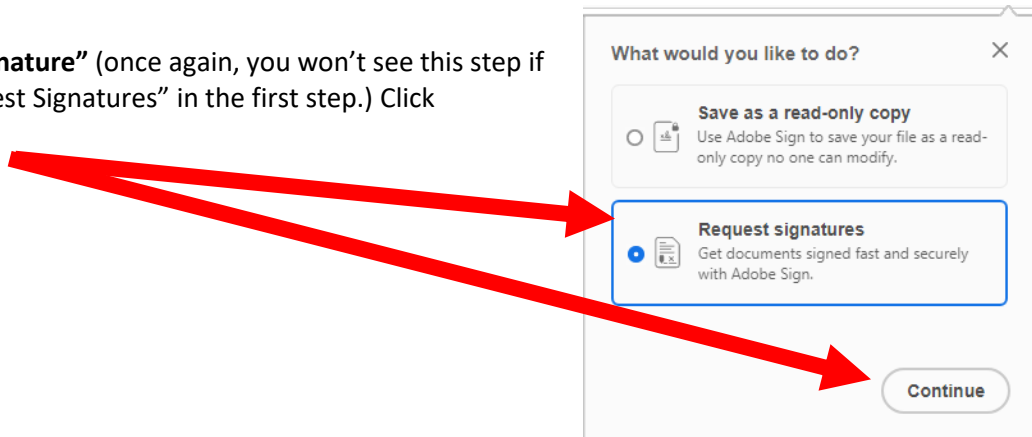
Open your Adobe form. Click **“Fill & Sign”** or **“Request Signature”** on the right. Either or will work.



Click **“Next”** (you won't see this step if you picked **“Request Signatures”** in the previous step.)



Click **“Request signature”** (once again, you won't see this step if you picked **“Request Signatures”** in the first step.) Click **“Continue”**



Enter the potential member's email.

The screenshot shows the Adobe Sign interface. At the top, it says "POWERED BY Adobe Sign". Below that is the heading "Get documents signed fast with Adobe Sign" and a link "Add signers, specify where to sign, send and track progress. Learn more". There is a section for "Add signers" with a search bar containing the placeholder text "Add name, email id, etc.". Below the search bar is a preview of the document titled "Prof Early Enrollment Membership Form Fillable" with the text "Please review and sign this document.". At the bottom, there are buttons for "More Options", "Cancel", and "Specify Where to Sign". A red arrow points from the text above to the search bar, and another red arrow points from the text below to the "Specify Where to Sign" button.

Then enter your email message here (only if you want to change the default message) and click "Specify Where to Sign"

Click "Send"

The screenshot shows the Adobe Sign interface with a document preview. The document is titled "2021-2022 Early Enrollment Membership Program" and includes a welcome message and details about the program. The document is displayed in a window titled "Prof Early Enrollment Membership Form Fillable.pdf - Adobe Acrobat Pro DC (32-bit)". On the right side, there is a sidebar with "RECIPIENTS" (tdavis@ss-bbq.com (Signer)), "Signature Fields" (Signature, Initials, Signature Block, Stamp), "Signer Info Fields", "Data Fields", and "Transaction Fields". A "Send" button is visible at the bottom right. A red arrow points from the text above to the "Send" button.