



June 4, 2019

Via Email: (Frank.Edelblut@doe.nh.gov)

Frank Edelblut, Commissioner
Department of Education
101 Pleasant Street
Concord, NH 03301

Dear Commissioner Edelblut:

This letter constitutes a Right-to-Know request to the Department of Education (the "Department") pursuant to RSA 91-A. I am requesting copies of the records described below.

Under RSA 91-A, records are defined as: any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term 'governmental records' includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body. RSA 91-A:1-a, III.

"Information" means knowledge, opinions, facts, or data of any kind and in whatever physical form kept or maintained, including, but not limited to, written, aural, visual, electronic, or other physical form." RSA 91-A:1-a, IV.

1. All records and communications created by, sent from, addressed to, or sent between Commissioner Edelblut (the Commissioner), Department Staff, or State Board of Education members related to SB 435 (2018 legislative session) or its same subject matter from January 1, 2017 to June 1, 2019.
2. All records and communications created by, sent from, addressed to, or sent between the Commissioner, Department Staff, or State Board of Education members related to creating or authoring amendments to Ed 1300 and Ed 1400 or its same subject matter from January 1, 2017 to June 1, 2019.
3. All records and communications created by, sent from, addressed to, or sent between the Commissioner, Department Staff, or State Board of Education members related to LSR 2936 (2018 Legislative Session) or its same subject matter from January 1, 2017 to June 1, 2019.
4. All records and communications created by, sent from, addressed to, or sent between the Commissioner, Department Staff, or State Board of Education members related to creating or authoring amendments to HB 140 (2019 Legislative Session) or its same subject matter from January 1, 2017 to June 1, 2019.

Frank Edelblut, Commissioner

June 4, 2019

Page 2

The above requests are for all mediums of records and communications including but not limited to: emails, letters, text messages any videos, audio recordings, meeting notes, internal memorandums, agendas, calendars, and notes from offsite meetings that were conducted by the Commissioner, State Board members, and/or Department Staff, and any other communications including those sent with department issued electronic devices (computers, laptops, tablets/iPads, and/or cell phones).

When responding to this request, please consider the time limits mandated by the Right-to-Know law. These records must be produced whether stored in tangible (hard copy) or electronic form. Duplication of identical documents need not be produced simply because it was sent or received by multiple persons if the document has already been included in the disclosure.

Please specify the reason for any specific record that is withheld or if any portion is redacted. "Provisions favoring disclosure are broadly construed and exemptions are [to be] interpreted restrictively." *Union Leader Corp. v. New Hampshire Hsg. Fin. Auth.*, 142 N.H. 540 (1997).

The name and address of the requestor, and the person to whom your response should be directed, is as follows:

Megan Tuttle, President
NEA-NH
9 South Spring Street
Concord, NH 03301
Tel: (603) 224-7751
Email: mtuttle@nhnea.org

Thank you for your assistance. Please do not hesitate to contact me with any questions.

Sincerely,



Megan Tuttle
President, NEA-NH